Certificate of Advanced Study in Postconflict Reconstruction INTERNSHIP & CAPSTONE EXPECTATIONS

All students enrolled in SPL's Certificate of Advance Study in Postconflict Reconstruction (CAS in PCR) must complete a three-credit internship or—for MPA students only—a Capstone Project that is relevant to the field of Postconflict Reconstruction. All prospective CAS in PCR students are advised to start this planning process as early as possible.

Internship Criteria

For an internship to count toward the CAS in PCR, it must:

- Be with an organization whose mission or mandate carries a component directed at engagement within nations experiencing or emerging from conflict. This includes, but is not limited to, international organizations (i.e., UN, UNHCR, UNDP, UNICEF, WFP, OCHA, NATO, OECD, ICRC, ICC, and the World Bank); NGOs (i.e., CARE, Action Aid, Oxfam, Inter Action); Government Agencies (i.e., US Dept. of State, USAID, US Dept. of Defense, and Congress); research organizations and think tanks (i.e., USIP, PKSOI, RAND, CSIS, and Brookings). A more complete list of possible organizations is provided below.
- 2) The student's internship job description must contribute toward a PCR-related mission area.
- 3) Students must complete a minimum of 250 HOURS, over a period of at least seven weeks for the summer term and 12 weeks for the fall or spring terms, on the job for a corresponding three academic credits. Faculty Sponsors or Program Directors may increase these requirements, accordingly.

MPA Students

Given the 12-month constraints of the MPA Curriculum, MPA students pursuing the CAS in PCR must participate in a Capstone Project related to the field. To assure adequate capstone opportunities, MPA students must enroll in the CAS program no later than December 15.

Law Students

Due to unique law curriculum requirements, independent studies are only offered in one and two-credit increments. Law students pursuing the CAS in PCR are to proceed with their internship as a two-credit independent study under the advisement of SPL's Director or other faculty member, and then follow up with a one-credit independent study in the following semester with a predetermined deliverable.

IR Students

IR students pursuing the CAS in PCR will generally use this opportunity to coincide with their IR internship experience and will work with both SPL and the IR staff to ensure their internship meets the criteria for both programs.

Other Graduate Students

All other graduate students will pursue their internship by enrolling for three credits of independent study within their home program.

Students with Significant Experience

If you are currently enrolled in any one of the Maxwell School's graduate or executive education programs and you possess a minimum of three years of substantial, relevant experience in the field of PCR, you may be allowed to take an additional PCR elective course among those listed in lieu of the three-credit internship or capstone requirement.

To gain approval for such a waiver, you must write a petition letter to the SPL Director with a full explanation of the nature and duration of your professional experience. Typically, this experience involves prior service in government, military, international, or non-governmental organizations working in PCR environments.

Instructions

Each student is individually responsible for securing a relevant internship. This responsibility includes informing both SPL and the student's primary program advisor of his or her internship plan. SPL and other program staff will advise students in this process, but the task itself lies with each student. The <u>International Relations program website</u> provides helpful resources for students seeking out internships.

- 1) Before completing the residence portion of graduate study, students must find a faculty member in their program willing to serve as the Faculty Sponsor for the internship. For established internship programs, the Program or Internship Director is responsible for ensuring students having a faculty sponsor.
- 2) If completing the internship as an independent study, students must complete an Experience Credit proposal form with their home program. This form outlines the objectives of the internship and the criteria for assigning a grade. This form must be signed by the Faculty Sponsor and the Director of the student's home program, and then submitted to SU Abroad if going abroad on a SU Abroadadministered program, and to IR if an IR-administered program. Students must provide any required written work or other materials to the faculty sponsor in a timely basis upon completion of the internship.
- 3) Before departing campus for the internship, students must file an Internship Information Form with SPL, found on the <u>CAS in PCR webpage</u>.
- 4) Upon completion of the internship, students must obtain a written evaluation by their supervisor and provide SPL with a copy, in addition to meeting any other requirements from the student's home program.

If you have questions, contact SPL at 315.443.2284, or <u>securitypolicylaw@law.syr.edu</u>, or visit us at Suite 300 in Dineen Hall.

Suggested PCR Internship Organizations

Academy for Educational Development Africa Action Africa America Institute American Arab Discrimination Committee American Bar Association American Defense Institute American Enterprise Institute American Foreign Policy Council American Hellenic Institute American Task Force on Palestine American-Arab Anti-**Discrimination Committee** Amnesty International **ANSER** Institute Anti-Defamation League Arms Control Association Atlantic Council of the United States Axios International (Europe) Bonn International Center for Conversion (Europe) Bread for the World **Business Executives for National** Cato Institute Center for Defense Information Center for Global Development Center for International Policy Center for Nonproliferation Studies Center for Security Policy Center for Strategic and **Budgetary Assessments** Center for Strategic and International Studies Center for Women Policy Studies **Citizens for Global Solutions** Commission on Security and Cooperation in Europe **Control Risks** Council for Excellence in Government Council for the National Interest Council on Hemispheric Affairs Counterpart International, Inc. Criminal Justice Coordinating Council Education for Peace in Iraq Center Ethiopian Community Development Council, Inc. European Centre for Minority Issues (Europe) Foundation for the Defense of

Democracies Freedom House Friends Committee on National Legislation Gerson Lehrman Group **Global Health Advocates** Global Health Council **Global Impact Global Giving** Greenpeace USA Guatemala Human Rights Commission/USA Henry L. Stimson Center Hudson Institute, Inc. Human Rights Watch Initiative for Inclusive Security Institute for Multi-Track Diplomacy Institute for National Strategic Studies Institute for Policy Studies Institute for Security Studies, European Union (Europe) Institute of Foreign Policy Analysis Institute of World Affairs Intellibridge Corporation InterAction International Centre for Trade and Sustainable Development International Committee of the **Red Cross** International Organization on Migration lane's Consultancy Japan Information Access Project The Jerusalem Fund John Snow Inc. Labourer's International Union of North America Landmine Survivors Network Latin America Working Group MercyCorps Middle East Research and Information Project National Defense Council Foundation National Defense University National Peace Corps Association National Security Archive NATO Headquarters The Nixon Center Office of Naval Intelligence Office of the Secretary of Defense One World Trust

Organization of American States Pan African Capital Group Peacekeeping and Stability **Operations Institute (PKSOI)** Peace Action Peace Research Institute Frankfurt Polaris Project **Project Hope RAND** Corporation **Refugees** International Resources for the Future **Results International** Save Darfur Coalition Search for Common Ground Sister Cities International The Rothkopf Group TransAfrica Forum The U.S. Baltic Foundation U.S. Central Intelligence Agency U.S. Committee for Refugees and Immigrants U.S. Commission on International **Religious Freedom** U.S. Institute for Peace (USIP) UN Conference on Trade and **Development Europe UN** Foundation UN High Commissioner for Refugees UN Institute for Disarmament Research UN Office on Drugs and Crime **UN University NYC** Union of Councils for Soviet Jews United Palestinian Appeal Washington Office on Africa White House Intern Program Woodrow Wilson Center Wolf Trap Foundation Women Strike for Peace Work, Achievement, Values, and Education, Inc. The World Bank World Federalist Association World Jurist Association World Resources Institute World Security Institute Worldwatch Institute